

How Appalachian Supports Your Fulbright

Academic Affairs,
Office of Research,
& Special Funds Accounting

Timeline, Process, & Resources

- <https://international.appstate.edu/faculty-staff-resources/fulbright-scholar-program>
- February - Applications Open
- Between April & July - EDIT program (appstate.infoready4.com)
- First of September - AGrants Deadline
- September 15 - Fulbright Scholars Deadline



Procedure

- [Fellowship Policy](#) - Policy 221 (May 17, 2017)
 - Uniform guidelines & procedures
- Internal Routing
 - Departmental scheduling/staffing
 - Requests for University supplementation



Internal Routing: Keys/Considerations

- AGrants Routing (15 days before deadline/solid working draft)
 - Strongly encouraged - even for award to the individual
 - Begin Early
- [Fellowship Budget Template](#)
 - Prepare for discussion with chair/dean, etc.
 - Identify supplemental University requests
 - Address potential changes in foreign exchange rates
- Payment processing
 - To/through the University
 - Directly to PI → Decisions re: insurance, retirement, taxes



Financial Considerations

- The payments from Fulbright are normally sent directly to the Fellow.
- The portion that represents salary/stipend is usually required to be remitted to the university, for the continuation of full pay and benefits while on leave.
- The remittance schedule should reasonably follow the receipt of the fellowship payments by the Fellow.
- This remitted portion is deposited to a grant fund, to split code your salary to.
- Of the state salary saved, a portion may be available for the Fellow's use in the home department. See the Buyout Policy, #204:

https://policy.appstate.edu/Buyout_Policy_for_Externally_Sponsored_Projects

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