


Welcome, Bienvenidos, Willkommen, ようこそ

ppalachian State University



# Agenda

- AppalNet 
- Registering for classes
  - Full-time status requirement
  - Where to find course descriptions
  - Where to find course timetables
  - How to register for classes
  - Registration error messages
  - Requesting permission to get into classes
- Textbook Rentals
- Final transcript
- Questions

# Using Your AppalNet Account

- Check Email – make sure you check and READ messages in your App State email every day!
- Access Your Student Account - review your App State bill (including insurance bill, library late fees, health center fees, etc.)
- Registration – last day to add classes to your schedule is January 23
- Print class schedule
- Request transcript

# Registration Requirements

## Full-Time Status

- Undergraduate = 12 hrs.
- Graduate = 9 hrs.
- Combination of undergraduate AND graduate courses = 12 hrs.



# Course Descriptions

- Link to course descriptions. This will take you to the graduate and undergraduate bulletins where you can look up course descriptions and prerequisites/requirements for each class.  
<https://registrar.appstate.edu/resources>



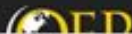
### Class Schedule Search

Search for Classes by Term: #

Search UNC Online Classes: #

### Quick Links

- [Academic Calendar](#)
- [DegreeWorks](#) #
- [University Bulletins](#) #
- [Transcripts](#)
- [FAQ](#)
- [Readmission](#)
- [NC Residency](#)
- [Tuition Surcharge](#)
- [Forms](#)
- [Office Directory](#)
- [Customer Service Survey](#) #
- [UNC Online](#) #



## Upcoming Events

Today: Wednesday, August 16 ▾

[Print](#) [Week](#) [Month](#) [Agenda](#) ▾

#### Monday, August 21

Black and Gold Convocation

#### Tuesday, August 22

First day of classes

#### Wednesday, August 23

Last day to add a first-half semester class

#### Monday, August 28

Last day to add a full-semester class

Last day to drop a first-half semester class or full-semester class with no academic penalty

Last day to reduce your class schedule and be eligible for a refund

#### Monday, September 4

State Holiday- No classes

#### Tuesday, September 5

UNC "Census" date: last day to drop a class without the course being used in the calculation of the "fifty percent surcharge" mandated by

#### Wednesday, September 20

Last day to drop a first-half semester class and use a career drop

#### Tuesday, October 10

First-half semester classes end

#### Wednesday, October 11

Second-half semester classes start

#### Thursday, October 12

Fall Break - No classes

Last day to add a second-half-semester class

Bulletin Home

2017-2018 Undergraduate  
Bulletin

2017-2018 Graduate  
Bulletin

2016-2017 Undergraduate  
Bulletin

2016-2017 Graduate  
Bulletin

Archived Bulletins

Bulletin User Guide

## Bulletin Main Page

### Welcome to the NEW Appalachian State University Bulletin



#### Exciting changes have been made to the University Bulletins!

The Undergraduate and Graduate Bulletins have transitioned to a new software, Acalog. The University Bulletins are now web-based and contain a number of features, including advanced search options, intuitive navigation, and interactive course descriptions and programs.

Choose the Undergraduate or Graduate Bulletin on the left or in the drop-down above to explore the new features.

# Course Timetables

- Link to course timetables. Be sure to select the appropriate semester from the drop down menu and search my major.  
[https://bannerweb.appstate.edu/pls/PROD/bwckschd.p\\_disp\\_dyn\\_sched](https://bannerweb.appstate.edu/pls/PROD/bwckschd.p_disp_dyn_sched)



### Class Schedule Search

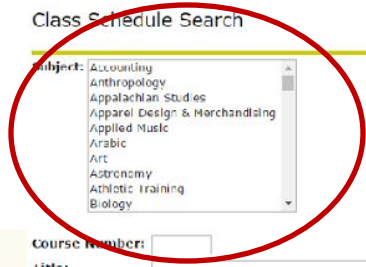
Search by Term:

- None
- None
- Fall 2016**
- Second Summer 2016 (View only)
- First Summer 2016 (View only)
- Spring 2016 (View only)
- Fall 2015 (View only)
- Second Summer 2015 (View only)
- First Summer 2015 (View only)
- Spring 2015 (View only)
- Fall 2014 (View only)
- Second Summer 2014 (View only)
- First Summer 2014 (View only)
- Spring 2014 (View only)
- Fall 2013 (View only)
- Second Summer 2013 (View only)
- First Summer 2013 (View only)
- Spring 2013 (View only)
- Fall 2012 (View only)
- Second Summer 2012 (View only)
- First Summer 2012 (View only)



### Class Schedule Search

- Accounting
- Anthropology
- Appalachian Studies
- Apparel Design & Merchandising
- Applied Music
- Arabic
- Art
- Astronomy
- Athletic Training
- Biology



Course Number:

Title:

Schedule Type:   
Administrative  
Clinical

Credit Range:  hours to  hours

Course Level:   
Doctoral  
Graduate

Part of Term:   
Distance Ed Graduate  
Distance Ed Undergraduate

Attribute Type:   
Aesthetic Analyzing Style/Form  
Aesthetic Great Exp of Culture

Start Time: Hour  Minute  am/pm

End Time: Hour  Minute  am/pm

Days:  Mon  Tue  Wed  Thur  Fri  Sat  Sun

RELEASE 8.7.1



Sections Found

Philosophy

CRN	Subj	Crse	Sec	Cmp	Cred	Title	Days	Time	Cap	Act	Rem	WL	WL	WL	Instructor	Date	Location	Attribute
								Cap	Act	Rem	WL	WL	WL					
								Cap	Act	Rem	Cap	Act	Rem					
12350	PHL	1000	101	MC	3.000	INTRODUCTION TO PHILOSOPHY	MWF	09:00 am-09:50 am	40	36	2	0	0	0	Thomas P. Rardin (P)	08/16-12/08	GH 214	Core Humanities and Liberal Studies Experience
14240	PHL	1040	101	MC	3.000	CRITICAL THINKING SKILLS	TR	11:00 am-12:15 pm	40	23	17	0	0	0	Raymond S. Rubie (P)	08/16-12/08	GH 214	Core Humanities and Core Writing Designator
12351	PHL	1100	101	MC	3.000	LOGIC I	MWF	10:00 am-10:50 am	40	40	0	0	0	0	Thomas P. Rardin (P)	08/16-12/08	GH 214	Core Humanities and Liberal Studies Experience
12352	PHL	1100	102	MC	3.000	LOGIC I	TR	03:30 pm-04:45 pm	40	40	0	0	0	0	Thomas P. Rardin (P)	08/16-12/08	GH 214	Core Humanities and Liberal Studies Experience
12094	PHL	1501	101	MC	3.000	MIND, KNOWLEDGE & REALITY	TR	09:30 am-10:45 am	37	22	15	0	0	0	Jack Kwong (P)	08/16-12/08	GH 219	Core Humanities and Hist & Soc-Mind and Liberal Studies Experience
12095	PHL	1501	102	MC	3.000	MIND, KNOWLEDGE & REALITY	TR	11:00 am-12:15 pm	52	41	11	0	0	0	Jack Kwong (P)	08/16-12/08	GH 119	Core Humanities and Hist & Soc-Mind and Liberal Studies Experience
14228	PHL	1501	410	MC	3.000	MIND, KNOWLEDGE & REALITY	TR	09:30 am-10:45 am	3	2	1	0	0	0	Jack Kwong (P)	08/16-12/08	GH 219	Core Humanities and Hist & Soc-Mind and Liberal Studies Experience and Honors
NOTE FOR SECTION ABOVE: Honors Section: PAR Department of Gen. Honors Section: Honors Students Only																		
14230	PHL	1501	411	MC	3.000	MIND, KNOWLEDGE & REALITY	TR	11:00 am-12:15 pm	3	3	0	0	0	0	Jack Kwong (P)	08/16-12/08	GH 119	Core Humanities and Hist & Soc-Mind and Liberal Studies Experience and Honors
NOTE FOR SECTION ABOVE: Honors Section: PAR Department of General Honors Section: Honors Students Only																		
12097	PHL	1502	101	MC	3.000	PHILOSOPHY & POPULAR CULTURE	ONL		60	60	0	10	3	7	Christopher John Bertel (P)	08/16-12/08	WEB	Aesthetic-How We Tell Stories and Core Humanities and ILE-How We Tell Stories
NOTE FOR SECTION ABOVE: This course is offered online.																		

Cap: Number of seats in the class

Act: Number of students actually enrolled

Rem: Number of seats remaining

WL Cap: Number of spaces available for waitlisting

WL Act: Number of students already waitlisted

WL Rem: Number of waitlisted spaces remaining

# Web Registration System (WRS) Tutorial

- The WRS tutorial will take you step by step through the App State course registration process.
- The tutorial also has registration tips and a detailed list of common registration errors.

<http://www.registrar.appstate.edu/registration/wrstutorial.html>

\*Please note that you cannot register yourself for courses that have any type of prerequisite.

# Why can't I get into a class? Registration Error Messages



You may not be able to register for the class you want because:

1. You do not have the prerequisite or test score required
2. The course is full
3. The course is restricted to a specific group of students
4. The course has a time conflict with one of your other classes

\*Please check the graduate/undergraduate bulletin for prerequisites or the course timetable for seat availability.

# What can I do about this?

- Check for any notes under the course listing. These may explain why you cannot register for the course.
- If the course is full and has waitlist capabilities, you may add yourself to the waitlist.
- If you believe that you DO meet the prerequisite for the course or have the skills necessary for the course, please contact the course instructor or attend the first class meeting and bring a copy of your transcript.
- If you really want to take a course that is full, contact the course instructor or attend the first class meeting and bring a copy of your transcript.

# Talking to Professors – how to ask permission to register for a class

- You may email the course instructor or visit them during office hours to ask for permission to add their class.
- Arrive early and sit in on the first day of class; speak to the instructor before the class begins OR immediately after the class is over to ask for their permission to add their class.
- Do not be afraid to ask! Professors are willing to work with you.

\*If you receive permission from an instructor to enroll into a course that requires our help, you must provide email or written verification from the instructor.

# Walk-In Advising Times

**When:** Friday, August 18<sup>th</sup> 10:00AM – 12:00PM

**Location:** Office of International Education & Development  
Suite 321, Plemmons Student Union

# Add/Drop Period

- **Drop/add period---first 5 days of the semester**
- You may adjust your schedule without penalty through midnight on August 28, but do not wait until the last minute to make changes.
- If you need our office to add courses for you, you must submit your request no later than noon on Friday, August 25.
- **You may add and drop courses online using AppalNet**
- **DO NOT SIMPLY STOP GOING TO CLASS.** If you do not officially drop a course, you will receive a failing grade (F).
- Do not drop a class unless you have a replacement or you have 12 semester hours (9 hours for graduate students) without the class.



# Textbook Rentals

- Textbook rentals are available to all undergraduate students.
- Textbook rentals are not available to graduate students.
- The cost is \$144 per semester, however, some professors may require you to purchase an additional book that is not available to rent (you will pay out of pocket for these items).
- Buying your textbooks may be more expensive than renting them.

# Final Transcript

- Please review and sign the Request for Official Transcript form and turn it in at the end of this session.
- We must have this to obtain your official transcript which we will give to your home university at the end of the semester.
- If you wish to have a copy for your own records, you must submit an online request through your AppalNet account.

Questions?