How Appalachian Supports Your Fulbright

Academic Affairs,
Office of Research,
& Special Funds Accounting
Timeline, Process, & Resources

- [https://international.appstate.edu/faculty-staff-resources/fulbright-scholar-program](https://international.appstate.edu/faculty-staff-resources/fulbright-scholar-program)
- **February 1** - Applications Open
- **Between April & June** - EDIT program (appstate.infoready4.com)
- **Mid-July** - AGrants Deadline
- **August 1** - Fulbright Scholars Deadline
Procedure

- **Fellowship Policy** - Policy 221 (May 17, 2017)
  - Uniform guidelines & procedures
- Internal Routing
  - Departmental scheduling/staffing
  - Requests for University supplementation
Internal Routing: Keys/Considerations

- AGrants Routing (15 days before deadline/solid working draft)
  - Strongly encouraged - even for award to the individual
  - Begin Early
- **Fellowship Budget Template**
  - Prepare for discussion with chair/dean, etc.
  - Identify supplemental University requests
  - Address potential changes in foreign exchange rates
- Payment processing
  - To/through the University
  - Directly to PI → Decisions re: insurance, retirement, taxes
Financial Considerations

• The payments from Fulbright are normally sent directly to the Fellow.
• The portion that represents salary/stipend is usually required to be remitted to the university, for the continuation of full pay and benefits while on leave.
• The remittance schedule should reasonably follow the receipt of the fellowship payments by the Fellow.
• This remitted portion is deposited to a grant fund, to split code your salary to.
• Of the state salary saved, a portion may be available for the Fellow’s use in the home department. See the Buyout Policy, #204: https://policy.appstate.edu/Buyout_Policy_for_Externally_Sponsored_Projects
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