

# Office of International Education and Development

APPALACHIAN STATE UNIVERSITY

## POLICY ON SCHOLAR HOUSING UNITS MANAGED BY OIED

Appalachian State University (“University”) provides a limited number of housing units to accommodate visiting international scholars on a J-1 Visa, as provided for in the Memorandums of Agreement with the University’s global partner institutions. Visiting International Scholars are faculty who are in the United States on a J-1 Visa and teach courses within University academic departments, faculty who conduct research in collaboration with other University faculty, or staff who visit are part of staff exchanges with partner institutions. The assignment of visiting scholars to apartment units is managed by the Director of International Student and Scholar Services and Outreach (ISSSO) of the Office of International Education and Development (OIED), using the following guidelines:

1. Priority is given in the following order:
  - a. J-1 teaching scholars from official partner institutions invited by OIED or the Chair of an academic department for the purpose of academic teaching for one semester or longer.
  - b. J-1 research scholars (faculty) from official partner institutions who are collaborating on research with University faculty for one semester or longer.
  - c. J-1 scholars who are Ph.D. candidates or postdoctoral researchers who come from official partner institutions and who are collaborating on research with University faculty.
  - d. J-1 scholars who do not come from official partner institutions but do meet the requirements for the J-1 scholar categories (teaching or research only) and are invited by the Chair of an academic department, a faculty member with their Departments Chair’s approval, or OIED.
2. All assignments are done on a first come first serve basis and based on the priorities detailed above. Prompt communication with the Director of ISSSO in OIED, preferably before a formal invitation is extended, is critical in securing units for visiting scholars.
3. OIED does not house students (undergraduate or graduate) registered in or auditing any courses. These student scholars are not eligible for the J-1 scholar categories and are not eligible for J-1 scholar housing. It is crucial that inquiring departments, faculty and staff clearly communicate with the Director of ISSSO in OIED the purpose of all international visitors so they are placed in the correct visa category. Failure to do so can put the University in violation of immigration regulations with possible legal consequences.
4. University faculty and staff should refrain from making any commitments to prospective visiting scholars or partner institutions before consulting with the Director of ISSSO in OIED.

5. The Vice Chancellor for International Education and Development, the Executive Director of OIED and the Director of ISSSO reserve the right to make exceptions to these guidelines in extraordinary circumstances when availability exists.